

Short Stay Interview

	Documents Required	Check Box
1	Fully completed and signed visa application form	
2	Current passport with 2 clear pages and valid for at least 6 months after your return from Ireland	
3	Previous Passports (if any)	
4	2 colour passsport photographs(one to be glued to the top left of your application form)	
5	Visa Fee	
6	Letter from prospective employer in Ireland on headed paper confirming <ul style="list-style-type: none"> • The position you have applied for • The date and location of your interview • The duration of your proposed visit to Ireland • Who is paying for the cost of the trip 	
7	Letter from current employer on headed paper confirming details of your current employment - job title, length employed, salary. Letter should include contact details for employment so that the information can be verified	
8	institution stating your course of study and expected completion date. Letter should include contact details for studies so that the information can be verified.	
9	If currently self employed or unemployed, you should provide a <i>cv</i> showing current / previous experience relevant to the employment offered	
10	If you are paying for the trip privately, you will have to provide evidence of your finances. A detailed statement of your bank account covering a six- month period immediately prior to your visa application is required.	
11	Copy of marriage certificate, birth certificates of children, car/property ownership certificates	
12	If you have been refused a visa for any other country, details of this must be given. Submit a copy of the letter issued to you by the authorities of that country. Concealment of visa refusals will result in your Irish visa application being refused	